

ARUNACHAL POLICE HOUSING & WELFARE CORPORATION LTD
POLICE HEADQUARTERS::ITANAGAR

GENERAL CLAUSES OF CONTRACT[Maintenance].

{TERMS, CONDITIONS, ELIGIBILITY AND GUIDELINES}

NIT No.PH/EC/NieT/SADA/2016-17/12/845

Dt 15.06.2017

1. ELIGIBILITY CRITERIA

- 1.1 The bidder should be valid registered contractor registered under Arunachal Pradesh Contractor Enlistment Rule 2008 and as per the class mentioned in the NIT and in accordance with the Government Notification No- 94 Vol-XXII Dt. 13.4.2015.(See Clause 1.5). The other class of contractor not mentioned in the said notification are not eligible.
- 1.2 The bidder should possess (a) Documents:-PAN Card, Valid Solvency /Financially sound certificate, Identity Card, VAT Registration, account in any recognized bank having e-banking . (b)Man:- Civil Engineers as per the CPWD Manual,Licence wireman, Experience skilled Masons & Plumber (c) T&P :- As per the CPWD Works Manual. The self attested copy of the above documents should be submitted by the selected bidder at the time of scrutiny and agreement along with original copy of documents. In case if the contractor fails to submit the documents within prescribed time, then his/her tender will be treated as disqualified in technical bid and rejected. In Such Case the full EMD shall be forfeited as penalty and the contractor shall not be allowed to participate in future tender. There shall be re-tender or limited tender or short tender or as per the decision of the accepting authority.
- 1.3 The contractor/bidder should possess its own digital signature with signing and encryption facilities to participate in tender at his own expense.
- 1.4 The Contractor who have surrendered any work allotted to him earlier or who failed to complete the work allotted to him earlier in scheduled time or who have the record of inferior quality works in an earlier occasion and which contract has been cancelled earlier in APH&WCL are not eligible to participate for the period of three years from the date of tender opening of the said project.
- 1.5 As per the Government Notification Vide No 94 Vol-XXII Dt. 13.4.2015, the registered contractor should possess domicile certificate or Permanent Residence Certificate (PRC) of the areas where the projects are located based on the value of the works put to tender and having contractor registration of the category mentioned in that order mentioned below. Permanent Residence Certificate (PRC) should be issued by the Deputy Commissioners of the concern District where the works are located.

(a) Upto Rs 50Lacs- Class V & IV class contractors having domicile certificates/PRC within the territorial jurisdiction of Community Block.

(b) Rs 50 Lacs to 1 Cr- Class IV & III contractors having domicile certificates/PRC within the territorial jurisdiction of Assembly Constituency.

(c) Rs 1 Cr to 3 Cr- Class III contractors having domicile certificates/PRC within the territorial jurisdiction of Assembly Constituency.

(d) Rs 3 Cr to 5 Cr Class II contractors having domicile certificates/PRC within the territorial jurisdiction of Assembly Constituency.

(e) Rs 5Cr to 10 Cr Class I contractors having domicile certificates/PRC within the territorial jurisdiction of the District.



- 1.6 The contractor having registration as Class A, B, C etc... or I(A), I(B), I(C), X, S etc.. are not eligible to participate tender. However, such contractor can be accepted if he/she produce equivalent class certificate from the issuing agency/ authority with that of class I, II, III, IV & V as per the Government Notification No- 94 Vol-XXII Dt. 13.4.2015. The class of the contractor shall be the basis for considering as eligible/not eligible and not on financial limitation.
- 1.7 The contractor who has awarded the work by call of tender shall not sub-let his work, failing which the authority shall be competent to rescind the contract and take suitable course of action vide Govt Notification No. SPWD/W-66/2012 dated 13/08/2015.
- 1.8 In the larger interest of the public and for equitable distribution of developmental works amongst eligible contractors and also to ensure effective management and quality of works, a contractor shall be allow to have only two (02) works in hand in any of the departments under Government of Arunachal Pradesh at a time and for which he shall make a declaration to be executed in an affidavit that he is not engaged in more than two (02) any tenders works under the state Govt. He shall also, for participation in any tender be required to submit completion certificate issued by the Engineer- in-charge duly countersign by the concern Superintending Engineer and Chief Engineer vide Govt Notification No. SPWD/W-66/2012 dated 13/08/2015.
- 1.9 In the event of inadequate response to a tender invited at block level/ Assembly constituency level, the eligible contractor of adjacent block or assembly constituency within the district shall be eligible to participate in the subsequent call of that tender vide Govt Notification No. SPWD/W-66/2012 dated 13/08/2015.

2. ISSUE OF TENDER PAPER

- 2.1 The intended bidder shall download tender paper containing terms and conditions from the website www.aphwcl.nic.in / aphwcl.ar.etenders.in

3. RATE

- 3.1 Rates quoted shall be inclusive of all taxes like Income Tax, Forest Royalty, Mineral Royalty , Entry Tax ,Service Tax, Central Excise Duty,Octory duty, TDS, VAT, Cess and any other tax levied by the Government. The same will be directly deducted from the Bill as per the rate/percentage fixed by the Government from time to time. Before submitting tender, the contractor shall verify the site in consultation with SP/CO/AE/JE or user, there after the rate shall be quoted considering all head loads, leads involve, remoteness etc...

- 3.2 *The rate shall be quoted for one number or Square metre or running meter only*

4. EMD & COST OF TENDER PAPER.

- 4.1 The online payment for Tender document fee, eService Fee & EMD can be done using the secure electronic payment gateway. The Payment for Tender Document Fee and eService Fee can be made by eligible bidders/ contractors online directly through Debit Cards & Internet Banking Accounts and the Payment for EMD can be made online directly through RTGS / NEFT. The secure electronic payments gateway is an online interface between contractors and Debit card / online payment authorization networks.
- 4.2 Post registration, bidder shall proceed for bidding by using both his digital certificates (one each for encryption and signing). Bidder shall proceed to select the tender he is interested in. On the respective Department's page in the e-tendering portal, the Bidder would have following options to make payment for tender document & EMD:
- A. Debit Card
 - B. Net Banking
 - C. RTGS/NEFT

 21/6/17

4.3 Operative Procedures for Bidder Payments

A) Debit Card

The procedure for paying through Debit Card will be as follows.

- (i) Bidder selects Debit Card option in e-Procurement portal.
- (ii) The e-Procurement portal displays the amount and the card charges to be paid by bidder. The portal also displays the total amount to be paid by the bidder.
- (iii) Bidder clicks on "Continue" button
- (iv) The e-Procurement portal takes the bidder to Debit Card payment gateway screen.
- (v) Bidder enters card credentials and confirms payment
- (vi) The gateway verifies the credentials and confirms with "successful" or "failure" message, which is confirmed back to e-Procurement portal.
- (vii) The page is automatically routed back to e-Procurement portal
- (viii) The status of the payment is displayed as "successful" in e-Procurement portal. The e-Procurement portal also generates a receipt for all successful transactions. The bidder can take a print out of the same,
- (ix) The e-Procurement portal allows Bidder to process another payment attempt in case payments are not successful for previous attempt.

4.4 B) Net Banking

The procedure for paying through Net Banking will be as follows.

- (i) Bidder selects Net Banking option in e-Procurement portal.
- (ii) The e-Procurement portal displays the amount to be paid by bidder.
- (iii) Bidder clicks on "Continue" button
- (iv) The e-Procurement portal takes the bidder to Net Banking payment gateway screen displaying list of Banks
- (v) Bidder chooses his / her Bank
- (vi) The Net Banking gateway redirects Bidder to the Net Banking page of the selected Bank
- (vii) Bidder enters his account credentials and confirms payment
- (viii) The Bank verifies the credentials and confirms with "successful" or "failure" message to the Net Banking gateway which is confirmed back to e-Procurement portal.
- (ix) The page is automatically routed back to e-Procurement portal
- (x) The status of the payment is displayed as "successful" in e-Procurement portal.
The e-Procurement portal also generates a receipt for all successful transactions. The bidder can take a print out of the same.
- (xi) The e-Procurement portal allows Bidder to process another payment attempt in case payments are not successful for previous attempt.



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