

ARUNACHAL POLICE HOUSING & WELFARE CORPORATION LTD.
(A Govt. of Arunachal Pradesh Undertaking)
POLICE HEADQUARTERS, ITANAGAR
ARUNACHAL PRADESH

Phone No. (0360) 2217561/2290380, Fax No.(0360) 2290789

E-mail: aph_wcl@yahoo.com

CIN: U45201AR2005SGC007947

No. APH/Estt/Rectt-01/11

Dated Itanagar, the 22nd Dec' 2014

ADVERTISEMENT

Applications are invited from Arunachal Pradesh Scheduled Tribe (APST) candidates only for filling up of the following posts in APH & WCL purely on contract basis for a period of one year. Further extension of service is subjected to satisfactory performance and continuation of work/ projects.

1. Draftsman Grade-III (Civil)

- i) **No. of Post**
02 (Two)
- ii) **Salary (Fixed Pay)**
Rs. 8, 000/- per month
- iii) **Qualification**
 - a) Minimum Technical Qualification of Draftsmanship in Civil Engineering from recognized institution of not less than 2 years duration and practical training of 6 months.
 - b) **Experience:** Minimum 2 Years of working experience as Draftsman (Civil) in a reputed Construction Company.
(Relaxable if suitable candidate is not available)
 - c) **Preference:** Basic Computer Course in Words, Excel and AutoCAD.

2. Draftsman Grade-III (Electrical)

- i) **No. of Post**
01 (One)
- ii) **Salary (Fixed Pay)**
Rs. 8, 000/- per month
- iii) **Qualification**
 - a) Minimum Technical Qualification of Draftsmanship in Electrical Engineering from recognized institution of not less than 2 years duration and practical training of 6 months.
 - b) **Experience:** Minimum 2 Years of working experience as Draftsman (Electrical) in a reputed Construction Company.
(Relaxable if suitable candidate is not available)
 - c) **Preference:** Basic Computer Course in Words, Excel and AutoCAD.

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3. Accounts Clerk

- i) **No. of Post**
01 One)
- ii) **Salary (Fixed Pay)**
Rs. 8, 000/- per month
- iii) **Qualification**
 - a) Minimum Class – XII passes in Commerce with good exposure to Computers and experience in accountancy.
 - b) **Experience:** Minimum 3 years working experience in a reputed Company.
(Relaxable if no candidate is available)
 - c) **Preference:** Knowledge in Office & Tally software.

4. Computer Operator

- i) **No. of Post**
01 (One)
- ii) **Salary (Fixed Pay)**
Rs. 6, 500/- per month
- iii) **Qualification**
 - a) i) Minimum Matriculation or equivalent educational qualification from recognized Board.
ii) Typing Speed Certificate.
iii) Basic knowledge in Computer Application Certificate (6 months).
 - b) **Experience:** Minimum 1 Year of working experience as Computer Operator.
 - c) **Preference:** Proficiency in Office Package.

General instructions for all categories

5. **Age** : 18 to 28 years as on **01/01/2015**. 5 years relaxation of upper age for APST candidates.
6. **Application fees:** Rs. 200/- (Rupees Two Hundred) only to be deposited through Demand Draft in favour of “**Managing Director, APH & WCL**”. The Demand Draft to be attached with the application along with 03 (Three) copies of latest pass port size photograph (colour) with required self attested documents as per proforma given below. The application along with the required documents

